

7 Time Management Apps and Tools for Online Students

1. **Evernote – Keep all your work in one place.**

This app helps you keep tracks for all your notes, documents, and images – and makes it easy to find everything you need for use in assignments, class projects, and presentations.

2. **MyLifeOrganized (MLO) – Create a to-do list as flexible as your online courses**

If you are like most online college students, you have a number of activities you must get done in the day. As an adult learner, you'll have competing responsibilities with work, family, and school, creating a need for schedule flexibility. This task management tool will help you keep your highest priorities, including coursework, on track even when life keeps moving things around.

3. **Time Camp – Track your time spent on school, work, and project**

This app will help you get a handle on what you're really doing so you can make sure you're spending more time on what you should be doing. Whether it's setting aside quality study time, or writing a paper - you'll be able to truly track where your time is going, and better manage for efficiency. Best of all, this app is free for single users.

4. **Remember the Milk – Remember the daily things you need to do to keep moving towards your degree**

If you're a working adult going back to school, it can be extremely hard to keep track of the many things you need to get done each day. Remember the Milk is a free tool that's compatible with most devices, and can help remind you of important deadlines as well as the little things you need to get done in order to keep moving towards your degree.

5. **I Studiez – Get a handle on your class schedule and grade status**

Check this app out if you could benefit from having one place to manage your class schedule, your homework assignments, quizzes, and exams - and want to sync all of this with a record of your grades. It's great for knowing if you are staying on track in your classes or veering off course. There's also a lite version you can try out for free.

6. **Rescue Time – Find your optimal work, life, & school balance**

If you find yourself saying you don't have enough time to complete your degree, this tool will help you get a handle on how you truly spend your day. It will also help you focus your time on activities, like studying, that will help you achieve your goals that matter most.

7. **Todolist – To – Do List & Tasks**

Allows you to plan your days, set reminders, add tasks quickly, and track habits and goals.